

# Wireless E-911 PSAP Funding Request/Report Worksheet

PSAP: Hopewell Police Communications

Period: 2002

## Local Exchange Costs (LEC):

Description	Estimated	Actual
Trunk charges @ \$84 x 4 line x 12 months (2 months)	\$ 6,000.00	672.00 ✓
Four TIU cards (includes installation)	\$ 15,000.00	(see wireless equipment)
Tandem upgrade and monthly charge	\$ 13,000.00	N/A
CAS software upgrade		<del>7989.67</del> ✓
Installation of trunks		1,860
Total LEC Costs :	\$ 34,000.00	<del>10,521.67</del>

2532.00

## Personnel Costs:

Description	Estimated	Actual
Salary and benefits	\$ 250,000.00	\$455,814.30 ✓
PT Salaries		11,739.54 ✓
Overtime		76,112.97 ✓
Training		26,144.98 ✓
Total Shared Equipment for Formula:	\$ 250,000.00	569,811.79 ✓

Estimated: 1,000 or 10.42% X \$ 250,000.00 = \$ 30,000.00  
                   66,430 Increased to minimum percentage                   Increased to minimum amount

Actual: 0 10.42% X 569,811.79 = 59,374.39 ✓

## Adjustments:

Description	Estimated	Actual
Total of adjustments:	\$ 0.00	13,176.05

I certify on behalf of the Hopewell Police Communications that all funds were used consistent with the information provided to the Board in this report.

Kelene Blasich Senior Dispatcher  
Name and Title

9/10/02  
Date

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Installation of trunks		1,860 ✓
Total LEC Costs :	\$ 34,000.00	<del>10,531.67</del> 2532.00

## Personnel Costs:

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Salary and benefits	\$ 250,000.00	\$455,814.30 ✓
PT Salaries		11,739.54 ✓
Overtime		76,112.97 ✓
Training		26,144.98 ✓
Total Shared Equipment for Formula:	\$ 250,000.00	569,811.79 ✓

Estimated:  $\frac{1,000}{66,430}$  or 10.42% X \$ 250,000.00 = \$ 30,000.00  
 Increased to minimum percentage  
 Actual:  $\frac{0}{10.43\%}$  X 569,811.79 = 59,374.39 ✓  
 Increased to minimum amount

## Adjustments:

Description	Estimated	Actual
Total of adjustments:	\$ 0.00	13,176.05

I certify on behalf of the Hopewell Police Communications that all funds were used consistent with the information provided to the Board in this report.

Shelene Blascich Crisis Dispatcher  
 Name and Title

9/10/02  
 Date

Department of  
Technology Planning

SEP 27 2002

SL

September 25, 2002

Mr. Steve Marzolf, PSC Coordinator  
Department of Technology Planning  
Commonwealth of Virginia  
110 South Seventh St., Suite 135  
Richmond, VA 23219-3931

Dear Mr. Marzolf:

Please be advised that I need to make an adjustment to my FY 02 True-Up. Originally, I had requested to carry over \$80,696.67 to FY 03 because I was waiting on an invoice from Verizon for wireless 911 equipment installed in the Hopewell Communication Center. However, it has come to my attention since I submitted my FY 02 True-Up, that an invoice has been received and paid by the City's Accounting Department. The amount of the invoice was \$72,700. The CAS Software upgrade, in the amount of \$7,989.67, was omitted from the invoice because the VA Wireless Board was billed directly for the tandem upgrades. As a result, the Trued-Up amount has changed to \$141,162.12, with an additional \$5,186.36 due Hopewell. I apologize for this inconvenience, but would appreciate it if you would make the changes to my FY 02 True-Up. If you have any questions, please do not hesitate to call me at (804) 541-2222. Thank you.

Sincerely,

*Helene Polascik*

Helene Polascik  
Senior Dispatcher



The  
City  
of  
Hopewell, Virginia

300 N. Main Street

23860

Community Relations - 541-2303

Patrol - 541-2285

Crime Solvers - 541-2202

Records - 541-2272

Investigations - 541-2284

Non-Emergency - 541-2275

HOPEWELL POLICE DEPARTMENT

W. E. Cleveland  
Chief of Police

541-2282  
FAX (804) 541-2345

"We Care"

September 16, 2002

Mr. Steve Marzolf, PSC Coordinator  
Department of Technology Planning  
Commonwealth of Virginia  
110 South Seventh St., Suite 135  
Richmond, VA 23219-3931

Department of  
Technology Planning

SEP 13 2002

Dear Mr. Marzolf:

Attached you will find the completed True-Up form for the Hopewell Police Department. As you can see, we are requesting an additional \$13,176.05 for FY 02. Furthermore, I am requesting that you carry over \$80,689.67 to FY 03 because I have not yet received an invoice from Verizon for equipment that I received in FY 02. This equipment includes my Magic system, my CPE upgrade and TIUs, and a CAS software upgrade. I have attached a copy of the Verizon contract and a City PO to substantiate that these expenses were incurred during FY 02.

I have also attached several invoices and financial reports to support the expenses incurred under the categories of shared equipment, local exchange costs, and personnel. For shared equipment, you will find an invoice for our new Dictaphone voice logging system. There is also a copy of a monthly bill from Verizon in the amount of \$3,137.01 for the lease and maintenance of our CPE, ANI/ALI/SR database charges, and toning circuit. The following is the cost for each item respectively, \$1,469.00, \$1,620.82, and \$47.19. I have submitted \$19,449.84 for the annual lease and maintenance of my CPE. For local exchange costs, I have included a Verizon invoice for the installation and monthly charges for my wireless trunks. The trunks were installed in May 2002. Finally, I have submitted the necessary financial reports to substantiate my personnel costs for full and part-time personnel, overtime and training. If you need any additional or not hesitate to call me at (804) 541-2222. Thank you.

Monthly  
Maint

Sincerely,

*Helene Polascik*

Helene Polascik  
Senior Dispatcher



VERIZON WIRELESS 7 004 041 2340  
NO.007 P002/002

**AGREEMENT AMENDMENT TO THE LEASE FOR  
9-1-1 ENHANCED CUSTOMER PREMISE EQUIPMENT  
SOFTWARE AND SERVICES**

Agreement No. 2001-130751 (the "Agreement") for the lease of certain telecommunications customer premise equipment, software, and associated services (the "CPE", "Software", and "Services") and the provisioning of CallPath Associated Signalling Service ("CAS" or "Service") by and between the City of Hopewell, Virginia ("Customer") and Verizon Virginia ("Verizon") is hereby amended as follows:

1. In APPENDIX B "RATES", the Lease/Purchase - Lump Sum Capital Payment plan is deleted in its entirety and replaced as follows:

Lease/Purchase - Lump Sum Capital Payment:

1. Service Period: Sixty (60) Months from Date of System Acceptance
2. Lump Sum Up-Front Payments:

MAARS Wireless CPE:	\$ 24,700.00
CAS Software Upgrade:	7,989.67
MagiC MIS 2.5 System:	48,000.00
(Includes additional MagiC Position)	
3. Total Lump Sum Payment Price Due Upon System Acceptance: \$ 80,689.67\*

All other terms and conditions of Agreement No. 2001-130751 between the parties shall remain unchanged and in full force.

Authorized representatives of both parties shall acknowledge this Agreement Amendment No. 1 by signing below in the space provided.

Agreed and Accepted:

CITY OF HOPEWELL, VIRGINIA

VERIZON VIRGINIA

By: [Signature]

By: \_\_\_\_\_

Name: LESTER FINE  
(Typewritten or Printed)

Name: Michael F. Kurdziel  
(Typewritten or Printed)

Title: City Manager

Title: Sales Manager - Enterprise Solutions Sales

Date: 01-21-02

Date: \_\_\_\_\_



	From Last Bill
\$3137.01	Last bill
<u>-3137.01</u>	Payments
.00	Thank you for your payment

Current charges

3137.01 Verizon

**\$3137.01** Subtotal Pay Verizon by May 31

\$3137.01 Pay Verizon

Page  
6

This bill was mailed on May 6, 2002.  
A late payment charge of 1.5% will apply  
to any amounts not received by May 31.

011.3110000.5230

May 2002 Billy

1090230785403888230332850020603400000000000000000313701500000  
Page

Page 1



Acct 023 785 4038 882 24 May 1 2002

### For Your Information

### Changes in Federal Charges Beginning April 2002

The Federal Universal Service Fund (FUSF) surcharge will increase from \$.54 to \$.60, per line. The FUSF for ISDN PRI will change from \$2.70 to \$3.00.

Neither event will result in new revenue to Verizon. If you have any questions, please contact your local business office listed on the bill. All rates are subject to FCC approval.





Acct 023 785 4038 882 24 May 1 2002

For Your Information

**Important Notice to Subscribers of the Sentry 1 Maintenance Plan**

Effective July 1st, 2002, the monthly rate for business lines covered under the Sentry 1 Maintenance Plan will increase by \$1.25 per line, per month, to \$4.25.

Verizon is committed to maintaining your communications services by offering easy to use, competitively priced inside wire maintenance plans designed for your business. You may terminate your participation in this plan at anytime by notifying your local Verizon Business Office. By paying this charge, you will be letting us know that you wish to continue your protection under the plan.

If you have any questions concerning the Sentry 1 Inside Wire Maintenance Plan service or the rate change, please call the Business Office number shown on your Verizon telephone bill.

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Acct 023 785 4038 882 24 May 1 2002

For Your Information

**Important Notice to Subscribers of the Optional Wire Maintenance Plan**

Effective July 1st, 2002, the monthly rate for business lines covered under the Optional Wire Maintenance Plan will increase by \$1.05 per line, per month, to \$3.50.

Verizon is committed to maintaining your communications services by offering easy to use, competitively priced inside wire maintenance plans designed for your business. You may terminate your participation in this plan at anytime by notifying your local Verizon Business Office. By paying this charge, you will be letting us know that you wish to continue your protection under the plan.

If you have any questions concerning the Optional Wire Maintenance Plan service or the rate change, please call the Business Office number shown on your Verizon telephone bill.

Page 5

Verizon Charges  
\$3137.01 Monthly Service May 01-May 31

\$3137.01 Total Verizon

Questions call

804 772-1610

Page 6



Acct 023 785 4038 882 24 May 1 2002

For Your Information

On April 5, 2002, we will file tariff revisions with the Federal Communications Commission to change business interstate intraLATA Toll rates and Key Connections Business Volume Discount Calling Plan interstate intraLATA rates. If the filing is approved, rates for the day, evening and night/weekend interstate intraLATA Toll will increase from \$.16 per minute to \$.18 per minute. If you subscribe to the Key Connections Plan, your usage rates will be reduced to an average rate of \$.09 per minute.

If you have any questions about these changes please call your Business Office. The number can be found on your telephone bill or in the Customer Guide pages of your Verizon White Page Directory.

Page 3







Acct 023 785 4038 882 24 Sep 1 2001

Summary

Amount Past Due  
\$3137.01 Last bill  
.00 Payments  
3137.01 Balance overdue from last bill-please pay promptly

Current charges  
3184.07 Verizon

\$3184.07 Subtotal Pay Verizon by Sep 30

\$6321.08 Pay Verizon

Page  
2

This bill was mailed on Sep 10, 2001.  
A late payment charge of 1.5% will apply  
to any amounts not received by Sep 30.

SEP 11 2001

11.3110060.5231

10902307854038882303328500110012000031370150000632108700000

Page 1



Acct 023 785 4038 882 24 Sep 1 2001

Verizon Charges

\$3137.01 Monthly Service Sep 01-Sep 30  
47.06 Sep 1-Late Payment Charge  
1.5% of \$3137.01 balance from last bill  
\$ 47.06 Subtotal Verizon Charges

\$3184.07 Total Verizon

Questions call

804 772-1610



Dictaphone Corporation  
3984 Pepsi Cola Drive  
Melbourne, Florida 32934  
888-471-3463 Ext. 6326

## Budgetary Quote

### Customer Information

Name: Virginia State Police - c/o Hopewell Police Department  
Address: 7700 Midlothian Turnpike  
City: Richmond State VA Zip: 23235  
Attn: Jack Armstrong  
Phone: 804-674-2001

### Dictaphone Contact Information

Date: 12/27/01  
Contact: Scott Gaus  
Telephone: 888.471.3463 x 4526  
Fax: 301-315-0454

SIC Code

Qty	Model	Description	TOTAL
3	1GA000-0W	AC Telecom Block/Recorder - RS485	\$ 6,578.00
3	428136	(1) PAIR FREEDOM CHASIS SLIDE RAILS	\$ 375.00
9	428133-0W	Compression Board (need 1 for each 4 channel board)	\$ 8,586.00
9	428357-0W	Coupler Board - 4 Analog Channels	\$ 8,586.00
2	330036	17" MONITOR	\$ 740.00
1	FREPAK	FREEDOM SYSTEM SOFTWARE PACK	\$ 1,647.24
1	FWS20-01D	WIN 2000 WORKSTATION, 1 DVD	\$ 2,750.00
1	FWS20-02D	WIN 2000 WORKSTATION, 2 DVD	\$ 3,300.00
3	FRECCHK	ADDING CALL CHECK CAPABILITY TO EXISTING RECORDER	\$ 2,985.00
1	428034	PACK of 10 9.4GB DVD MEDIA	\$ 350.00
1	428367	3COM 8 PORT ETHERNET SWITCH - (3C16734)	\$ 155.00
1	CRSTCD	FREEDOM COMPUTER-BASED TRAINING PROGRAM	\$ 495.00

Pricing Includes 1-Year Service Warranty, Applied Protection Program (APP) & Software Maintenance Agreement (SMA) - \$3,555.00

\* Denotes GSA Contract Component warranted for One Year.

### Project Information

Name: 36 - Channel Turnkey Call-Monitoring System

Ref No.: Delivery: Days ARO

Subtotal	\$ 35,647.24
APP & SMA	\$ 3,555.00
Installation	\$ 2,983.00
Shipping & Handling	\$ 300.00
<b>TOTAL</b>	<b>\$ 43,465.00</b>

Price includes a warranty of 90 days labor & 1 year parts

Applicable taxes not included in above stated pricing

Pricing Valid for 30 Days 33% Deposit due on orders >\$50,000.00

Invoice for presentation purposes only

Combining Voice & Data to Serve You

Page 1



Acct 023 785 4038 883 07 May 1 2002

For Your Information

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Acct 023 785 4038 883 07 May 1 2002

For Your Information

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Acct 023 785 4038 883 07 May 1 2002

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Page 5





Acct 023 785 4038 883 07 May 1 2002

Verizon Charges  
We are not holding a deposit  
\$ 336.00 Monthly Service May 01-May 31

TN:911-5410 SO:5011160		
Charge from Apr 5 thru Apr 30		Per Month
Additions		
70.00	1 E8K Emergency reporting systems	84.00
One time charge(s) from Apr 5		
465.00	E8K Installation of equipment	

TN:911-5411 SO:5011160		
Charge from Apr 5 thru Apr 30		Per Month
Additions		
70.00	1 E8K Emergency reporting systems	84.00
One time charge(s) from Apr 5		
465.00	E8K Installation of equipment	

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Acct 023 785 4038 883 07 May 1 2002

TN:911-5415 SO:5011161		
Charge from Apr 5 thru Apr 30		Per Month
Additions		
70.00	1 E8K Emergency reporting systems	84.00
One time charge(s) from Apr 5		
465.00	E8K Installation of equipment	
TN:911-5416 SO:5011161		
Charge from Apr 5 thru Apr 30		Per Month
Additions		
70.00	1 E8K Emergency reporting systems	84.00
One time charge(s) from Apr 5		
465.00	E8K Installation of equipment	
\$2140.00	Subtotal Verizon Charges	
USOC TRANSLATION		
E8K	Enhanced 911 line at public safety	
	Answering point	

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Acct 023 785 4038 883 07 May 1 2002

\$2476.00 Total Verizon

Questions call

804 772-1610

SALARIES AND WAGES

197,654.64  
20,501.02  
25,704.25  
24,235.44  
    , 728.98  
140,082.76  
11,000.00  
21,893.54  
12,240.33  
    477.60  
    717.21  
            
\$455,814.30

PARTTIME

\$11,739.54

OVERTIME

\$74,371.44  
    1,741.53  
            
\$76,112.97

TRAINING

23,180.51  
2,050.32  
282.00  
135.00  
325.00  
37.15  
    135.00  
            
\$26,144.98